



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SHRI SANT TUKARAM SHIKSHAN PRASARAK MANDAL'S ADHYAPAK MAHAVIDYALAYA, VADGAON MAVAL
Name of the head of the Institution	Dr.Ravindra Dongar Mistry
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02114235661
Mobile no.	8888094348
Registered Email	prinbedvadgaonmaval@yahoo.com
Alternate Email	mgkdu67@gmail.com
Address	513/A/1/2 Near Tehsil office, Vadgaon Maval, Taluka Maval, Dist.Pune
City/Town	Vadgaon Maval
State/UT	Maharashtra

Pincode	412106																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	Dr. Anita Kumar Dhaigude																		
Phone no/Alternate Phone no.	02114235661																		
Mobile no.	9860006358																		
Registered Email	prinbedvadgaonmaaval@yahoo.com																		
Alternate Email	sdeolalkar1@gmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="http://amvadgaon.in/naac/AQAR-%202016-17%20SSTSPM's%20Adhyapak%20Mahavidyalaya,%20Vadgaon%20Maval.pdf">http://amvadgaon.in/naac/AQAR-%202016-17%20SSTSPM's%20Adhyapak%20Mahavidyalaya,%20Vadgaon%20Maval.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://amvadgaon.in/naac/2.%20Annual%20Plan%20B.Ed.%202017-18.pdf">http://amvadgaon.in/naac/2.%20Annual%20Plan%20B.Ed.%202017-18.pdf</a>																		
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.30</td> <td>2015</td> <td>15-Nov-2015</td> <td>14-Nov-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.30	2015	15-Nov-2015	14-Nov-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.30	2015	15-Nov-2015	14-Nov-2020														
<b>6. Date of Establishment of IQAC</b>	03-Mar-2006																		
<b>7. Internal Quality Assurance System</b>																			
<table border="1"> <tr> <td>Quality initiatives by IQAC during the year for promoting quality culture</td> </tr> </table>		Quality initiatives by IQAC during the year for promoting quality culture																	
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
B.Ed. CET Guidance	30-Apr-2017 1	82
Providing More Subject Choice to Second Year Students	03-Jul-2017 180	16
Aids Day Awareness programme	01-Dec-2017 1	110
Water Literacy Programme	01-Feb-2018 28	84
Constitution Day	26-Nov-2017 1	110
Electricity Literacy Campaign	01-Dec-2017 60	84
Cleanliness of Campus	24-Jan-2018 1	100
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SSTSPM's Adhyapak Mahavidyalaya, Vadgaon Maval , Pune	Karmvir Bhaurao Patil Earn and Learn	SPPU, Pune	2017 90	9315
SSTSPM's Adhyapak Mahavidyalaya, Vadgaon Maval, Pune	Special Guidance Scheme	SPPU, Pune	2017 30	9000
SSTSPM's Adhyapak Mahavidyalaya, Vadgaon Maval, Pune	Personality Development	SPPU, Pune	2017 1	10000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	<a href="#">View File</a>
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<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
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**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

B.Ed. CET was conducted properly. New Books are purchased for Library. Teacher took participation in Local, State, National and International Level seminars, Conferences and Workshops. Teacher developed PPT's and use IT in teaching learning process. Students took participation in intercollegiate competitions. Providing More Subject Choice to Second Year Students

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To compose committee for B.Ed. And M.Ed. Admission process and take initiative to improve admission.	Committee was formed for B.Ed. And M.Ed. admissions and proper strategies are formed for smooth admission process.
To take decision regarding Computerization of Library and purchase some books for library.	New Books were purchased for Library.
Prepare and Plan remedial teaching as per the need of students.	Remedial Teaching plan for students was done and implemented.
To motivate teachers to use IT in Teaching-learning process.	Teacher developed PPT's and use IT in Teaching-learning process.
Arrange some facilities for the staff who pursuing Ph.D.	Increment given to the professors who completed their Ph.D.
To motivate students to take participation in Different local, District and state level competitions.	Teacher took participation in Local, State, National and International Level seminars, Conferences and Workshops.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
IQAC	07-Jul-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	05-Feb-2018
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The students of Adhyapak Mahavidyalaya, Vadgaon Maval starts their journey with an orientation programme, which always held on the first day of college, which paved the students journey full of knowledge and energy. Institute implement the curriculum smoothly and strictly as per the guidelines of University. The curriculum runs within the overall framework provided by University. Principal of the Institute distributes the workload among the faculty. In the beginning of the year The Annual plan and Time table is decided by faculty, which is shared with students. All activities, schemes are cleared to the students in the beginning of the course. There is group In charge for every department and groups are distributed in faculty members, so every faculty member get the chance to understand the details of each course, and students interacts with each professor with group rotation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Additional Pedagogy Course 205 - 16 Chemistry & 205 - 15 Physics	03/07/2017
BEd	Elective - 204 - 02 - Education for Human Rights and Peace Education	03/07/2017

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	110 (a) & 206- Practice Lessons	100
BEd	110 (b) & 207-Internship	100
BEd	112 Health and Yoga	84
BEd	204 - 01 Guidance and Counselling	16
BEd	212 - Entrepreneurship	16
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
College collects the year wise course feedback with the help of feedback form in the end of the year. In the next IQAC meeting all the staff analyses and discuss the responses. As per the analyses all faculty members try to make proper changes in next academic year.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed. General	100	89	84
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	84	0	8	0	8

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
8	8	3	1	0	0

[View File of ICT Tools and resources](#)

No file uploaded.

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The personal support can be provided to a student by the mentor. This can reinforce a students' sense of resilience. Mentors help students to increase their confidence or having a positive mind-set. Mentors can play the important role in case of guidance and counselling the student when they required. As our institute is located in rural area and near tribal area, so most of our students are from rural and tribal area. Girl students have more problems while coping with this new training. All teachers or other administrative staff works as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. Mentoring the students can change their mentality or motivate them for what they can do. This can create a good relation between teacher and student. Mentors help students to focus on their strength or weakness. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. Mentors can a professional guidance regarding professional goals, selection of career and higher education.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
84	8	1:11

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	8	4	0	4

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
Nil	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	Second Year	30/04/2018	14/06/2018
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation play important role in students' academic performance and their progress. Our Institute follows the guidelines given by the Savitribai Phule Pune University regarding internal assessment. As per University guideline, we conduct Internal Examination for all compulsory subjects. For each course one practical and one internal Examination. For third assessment each faculty selects the activity which is given in syllabus like tutorials, Group Discussion, Seminar, Home assignment etc. For practical course we are free to design our scoring keys. "The primary purpose of assessment is to improve student learning." We try to follow this principle. At the beginning of academic year we discuss and design scoring keys. Through these scoring keys we try to do assessment very objective. For practice lessons, Internship we give qualitative remark which helps students to improve their performance. For some courses we conduct MCQ's, which help them to write objectively. For assessment of some activities like seminar, group discussion external examiners assist students. Our Institution's motive about assessment is that , " For teachers , as for students, the most effective evaluation comes from someone who sits beside us and helps us grow.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

It's said that "Good beginning is half Done. " In every Institute if planning is good then it is easy to conduct any course successfully. For this Educational Institutes require preparation of Academic calendar. At the beginning of academic Year, all staff members gather together and prepared academic calendar. The list of holidays and term wise schedule is given by University. According to term and holidays, staff prepared academic calendar. In B.Ed. curriculum there are lots of activities, so they are planned specially practice Lessons and Internship are planned considering school schedule and terms given for schools. All our staff is experienced and cooperative, they consider all aspects and try to prepare a calendar. At the beginning of year each subject and activities are distributed among faculty. H.O.D of that department decided the dates of his/her program. Monthly activities are decided first. All the regular curricular and co-curricular activities of the institution, the activities to be organized in collaboration with other institutions, the programmes prescribed by the govt.from time to time, the lectures for the theory courses, the internal assessment and the internal examination all are planned together by all staff members in consultation with each other. The internal examination is planned taking into consideration the dates and pattern of question paper of the University final examination. While



planning every staff member ensure that the assessments are distributed throughout the year. In monthly review meeting, staff member take feedback with discussing with each other.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://amvadgaon.in/PDF/2.6.1%202017-18.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BEd	Education	16	16	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://amvadgaon.in/PDF/2.7.1%20Student%20satisfaction%20survey%202017-18.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	Nil	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
SSTSPMs Adhyapak Mahavidyalaya, Vadgaon Maval	4
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2017	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2017	0	0	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	5	5	3
Presented papers	1	3	3	3
Resource persons	0	0	0	0
<a href="#">View File</a>				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swacch Bharat Pandharwada	Student Welfare Board	Cleanliness of Campus and Village	10	100
Bharat Swatantrya Chalwal	Student Welfare Board	9th August, Kranti Day	10	100
Marathi Bhasha Gaurav Din	Student Welfare Board	Marathi Bhasha Din	8	100
<a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Linkage with Institute	Practice Teaching Internship	Pandit Nehru Vidyalaya, Kamshet	18/12/2017	29/12/2017	30
Linkage	Practice	Sarswati	18/12/2017	18/01/2018	21

with Institute	Teaching Internship	vidya mandir, Talegaon Dabhade			
Linkage with Institute	Practice Teaching Internship	Jain English School, Kamshet	18/12/2017	09/01/2018	31
Linkage with Institute	Practice Teaching Internship	Shri Tulaj abhavani Vidyalaya, Somatane	18/12/2017	23/12/2017	6
Linkage with Institute	Internship	D.C. Highschool, Lonavala	24/07/2017	21/10/2017	5
Linkage with Institute	Internship	Shri Shivaji Vidyalaya, Dehuroad	24/07/2017	21/10/2017	4
Linkage with Institute	Internship	Shri Rajhans Vidyalaya, Parandwadi	24/07/2017	21/10/2017	3
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.5	0.25

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2017

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2482	40554	241	11899	2723	52453
Reference Books	4967	567598	0	0	4967	567598
Journals	29	11499	5	3830	34	15329
e-Journals	2	4000	0	0	2	4000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	16	12	1	0	0	2	1	150	0
Added	0	0	0	0	0	0	0	0	0
Total	16	12	1	0	0	2	1	150	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical

	facilities		facilites
0.15	0.09	0.2	0.15

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Laboratory :- Policy :-** One Staff member is the in-charge for the Science Laboratory. He/she looks after the requirements for the year. Accordingly, the order is placed. The staff member also maintains the detailed register of these details. At the end of every year entries are made of any material broken or expired, etc. in the register. **Procedure :-** Along with the in-charge staff member one peon is assigned the duty of for issuing of the material specific during the stipulated time every day. **Library :- Policy :-** There is a full time qualified and dedicated librarian in the college. She is in-charge of looking after the day to day working of the library. There is a library committee which decides regarding the purchase of books, activities to be conducted by the library, extension programs to be organized by the library, etc. The annual report of the department is taken at the end of the year. **Procedure :-** The committee meets at least twice a year to make a detailed plan and sanction for the various activities, purchase of books, etc. Review of the various programs and activities is taken and based on this feedback the further plan of action is proposed. **Sports equipment :- Policy :-** One staff member is the in-charge for the Sports Room. He is looking after the day to day working of the equipment. **Procedure :-** Usually the college celebrates sports week in the months of December - January which is considered while making the annual plan. Accordingly, once the dates are finalized during the staff meeting the detailed planning is made by the in charge. Both indoor and outdoor sports (individual as well as group) are conducted in which both girls and boys participate. **Computers :- Policy :-** The maintenance of the computer lab is done by the Computer Division of the Shree SantTukaramShikshanPrasarakMandals centrally. There is also a staff member of the college who is the in-charge and a non-teaching staff member who assists him. **Procedure :-** The annual maintenance contract is made by the parent body. In case of any big purchase requirements the matter is placed by the in-charge staff member before the Principal. It is then placed before the College Committee for their sanction. In case of any minor equipment purchase the in-charge staff member and the Principal take the decision. Dead stock register is maintained by the office. **Classrooms :- Policy :-** The Office Assistant (Peon) of the college look after the department. They are in-charge for the cleanliness of the premises. There is also separate arrangement for cleaning of toilets and bathroom. **Procedure :-** All the peons in the college are responsible for maintaining the cleanliness in the college premises. There is a division of work amongst them. In case of absence of anyone the work is shared by the others. Besides cleaning of the premises they also look after watering of the plants.

<http://amvadgaon.in/PDF/4.4.2%20Maintenance%20Policy%202017%20-%202018.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			

a) National	GIO SC	9	130152
b) International	Nil	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Special Guidance Scheme	01/12/2017	100	BSW , Savitribai Phule Pune University, Pune
Personality Development Scheme	05/03/2018	95	BSW , Savitribai Phule Pune University, Pune
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Nil	0	0	1	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	0	0	0	Nil	Nil
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence Day	Institution	16
Teachers Day	Institution	16
Death Anniversary of Babasaheb Ambedkar	Institution	100
Balika Din	Institution	100
National Youth Day	Institution	100
Makarsankrant and Geography Day	Institution	100
Republic Day	Institution	100
Birth Anniversary of Shivaji Maharaj	Institution	100
Womens Day Group Activity	Institution	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At beginning of every year College forms the student's representative council, the representatives are elected from the students by election, so the democracy values can be incorporated among the student. The students take active participation in the decision making at the time of group meeting as well as in the mentoring sessions, The Gymkhana secretary of a college is nominated in the college development committee as a member as well as he /she is nominated in the IQAC also. All SRC members take active participation in the decision making and implementing the programme, thus smooth running of a execution takes place

The college has a unique way of involving the students in the different activities of the college. The students work in their micro groups. One student from each group is selected by the group in-charge and the other students to represent their group. These students are then interviewed by the Principal and the staff members and after discussion each student is assigned one department of the college. The student is responsible for assisting the in-charge staff member for the smooth functioning and conduct of the activities to be organized by the college during the year. The in-charge staff member and the student representative work together while planning and conducting the different



activities of the college. It is useful to communicate with the students through these representatives and establish a bond with them. One student is also the member of the IQAC of the college. This is beneficial for getting ground level feedback and accordingly developing the plan of action of the College.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meetings are organised every year, Alumni actively involved in various college activities like as in Annual Gathering and prize distribution programme, 26 Jan Republic day and 15th August Independence day Programme Celebration And helps in Organising various social and Cultural activities like Social service Programme, Blood donation programme, Tree Plantation and cleanliness programme etc.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our Sant Tukaram shikshan prasarak mandal's prefers to follow Decentralization and participative management each and every department. The institution believes in the decentralization of tasks, while recognizing the abilities of the faculty and maintaining transparency. During this process responsibilities are distributed among the staff members in such a way that each and every member gets an opportunity to experience the work which is to be done regarding different courses and departments. This gives an opportunity to develop their own strategy for course delivery and begins course of action by preparing Course Outlines. In view of the decentralization, coordination among staff members happens through regular staff meetings. The faculty is responsible for the academic functioning of the college by planning the schedule as well as designing the details of the course. Tremendous efforts are put in by the faculty to ensure high quality education and efficiency. The Decentralization and participative management are practiced by the forming various Departments. The micro teaching program conducts in the college is carried out smoothly by dividing the students in smaller groups with one professor in charge for the particular groups. This method of decentralization helps in giving these students and faculty the opportunity to maintain the highest level of quality. For practice lessons the students are clubbed into small groups with a professor in charge and the Professors are given the Liability to select the school of their choice. The professor in charge then observes the students lessons in that school. The limited number of students in the single group makes the process of observation and evaluation of every student effective and personalized. The internship program is also conducted in a similar decentralized way. besides different groups are created for social service, cell diaries intel practical etc where the groups have the flexibility to select the

method of functioning to achieve the goal. In the same way decentralization of departments helps to improve the bonding between the staff members .

Participative Management - Stakeholders have representation on various committees viz Internal Quality Assurance Cell (IQAC), College Committee, Local Managing Committee (LMC). Teaching, Non Teaching staff members have representation on College Committee and Local Managing Committee. Students have representation on IQAC, Students Council and other committees

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution follows the prescribed Curriculum of the Savitribai Phule Pune University for B.Ed. courses. The faculty actively involved for curriculum framing process of the university for B.Ed. Syllabus. The College tries to adopt implement a maximum number of contents from the curriculum for fulfilling the aims and objectives of the prescribed curriculum for the above-said courses. The college trying to implement and conduct various activates based on the syllabus.
Teaching and Learning	To facilitate better teaching and learning The following was organised Under the special guidance schemes special Lectures on models of teaching, Team teaching, Technology based teaching, Simulation lessons, Integrated lessons were organised. For quality improvement in teaching and learning, Seminars, Power point presentations, poster presentation was used. Training students for integration of ICT in their lesson planning was also executed. The Students having difficulties in understanding and learning were taught with the help of remedial teaching for the better understanding of these students faculty guided these students.
Examination and Evaluation	College conducts an orientation lectures for Every activity Continuous Comprehensive Evaluation (CCE) of students in all academic and cocurricular activities. Orientation lectures was organised before examination on how to write and present in examination, orientation was given on examination pattern and marking scheme as well. According to the guidelines of the university use of

alternative evaluation tools like assignments, seminars, tutorials and projects has been given. Continuous evaluation of the students by monitoring their regularity, punctuality attitude and commitment towards their work. To enhance the quality of evaluation at university level. Our institute took initiative and developed keys manual for all subjects and all B.Ed. courses for internal work. For all evaluation work no malpractices are entertained strict action is taken against the students who found in malpractices.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Our Institute maintains student database on Microsoft Office. This one is useful to retrieve data for various purposes like Internal and external evaluation, Scholarship, eligibility, examination, alumni and administrative work etc.
Administration	Salary of the Teaching and Non teaching staff is processed through Nationalize Bank(Bank of Maharashtra).
Finance and Accounts	College maintains its accounts by using Microsoft office. College maintained all financial records related Right from recording cash transactions till finalization of balance sheet manually and time to time it is audited by C.A. Income tax calculations are done by using online platform. All transactions related to salary of employees are recorded Microsoft excel. EPF of employees is maintained through online system.
Student Admission and Support	First year B.Ed. admission process for students is online which is conducted by Govt of Maharashtra.
Examination	Internal marks submission of the first and second year B.Ed. And M.Ed. students submitted on SPPU's examination portal. Attendance report update for university exam also submitted on university eexamination portal.

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2017	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF	EPF	All schemes of BSW

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Adhyapak mahaviadhyalaya is a recognized Teacher Education institute affiliated to Savitribai Phule Pune University. Our institution follows all rules and regulations laid down by Govt, university and NCTE from time to time. We conduct Internal audit regularly as a mandatory requirement. Every year institution submits its audited report to shikshan shulk Samiti. Regarding Internal Audit, parent body Shri Sant Tukaram Shikshan prasarak manadal's has appointed a certified auditor. This auditor carries out audit and submits its queries to the college and parent body.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

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6.4.3 – Total corpus fund generated

0

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Savitribai Phule Pune University, Moderation Committee	Yes	Principal of College
Administrative	No	Shri Sant Tukaram Shikshan Prasarak Mandal, Vadgaon Maval, Pune	Yes	Internal Auditor appointed by Parent Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

In research there is quality enhancement, 4 of the faculty awarded by Ph. D., Faculty attend different kind of workshops, seminars and conferences, Social awareness programmes organized for students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	B.Ed. CET Guidance	20/04/2017	30/07/2017	30/07/2017	82
2017	Providing More Subject Choice to Second Year Students	20/04/2017	03/07/2017	30/04/2018	16
2017	Aids Day Awareness programme	07/07/2017	01/12/2017	01/12/2017	100

2018	Water Literacy Programme	21/12/2017	01/02/2018	28/02/2018	84
2017	Constitution Day	07/07/2017	26/11/2017	26/11/2017	100
2018	Electricity Literacy Campaign	07/07/2017	01/12/2017	31/01/2018	84
2018	Cleanliness of Campus	21/12/2017	25/01/2018	26/01/2018	100
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Savitribai Phule Jayanti (Mahila Mukti Din)	03/01/2018	03/01/2018	92	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Instead of Traditional tube lights, LED tubes are installed.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/02/2018	28	Water Literacy Campaign	Environmental Awareness	92

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vachan Prerana Divas:	15/10/2017	15/10/2017	100
Sanvidhan Din	26/11/2017	26/11/2017	100
Aids Awareness Day	01/12/2017	01/12/2017	100
National Youth Day	12/01/2018	12/01/2018	100
Parisar Swatchhata Abhiyan/Campus Cleanliness Campaign	25/01/2018	26/01/2018	100
Marathi Din	27/01/2018	27/01/2018	100
Womens Day	08/03/2018	08/03/2018	100

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1 Maintenance of Trees in campus 2 Best out of Waste competition 3 No use of Plastic 4 Diwali without crackers 5 Swachhata Abhiyan on 2nd October 2017 Cleanliness Campaign (Swachha Bharat Abhiyan) 6. Vehicles are prohibited in Campus during peak working hours 11:00 am to 3:00 pm to avoid sound and air pollution.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Vachan Prerana Divas: Reading Session Objective Of The Reading Session : To inculcate the habit of Reading in Pre service Teachers. The celebration and the Reading Session were organized by cultural Head Dr. Sheetal Deolalkar on 13 October 2017. Pre-service teachers participated and presented papers , reading the Book Wings Of Fire written by Dr. A.P.J. Abdul Kalam. All Professors and Non-teaching Staff participated for one hour loud n silent reading session. President of the programme Our College Principal Dr. Ravindra Mistry share his views on the Importance of Reading in Teaching Learning Practices as well as day today life. 2. Parisar Swatchhata Abhiyan/Campus Cleanliness Campaign : Objective Of The Programme : To inculcate the Social Responsibility in Pre service Teachers. The Programme were organized by cultural Head Dr. Sheetal Deolalkar on 25 Jan, 18. Pre-service teachers participated this campaign. Our College Principal Dr. Ravindra Mistry, Our institutes President, Secretary, All Professors Motivated to all Pre service Teachers.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://amvadqaon.in/PDF/7.2.1%20Best%20Practices%2017-18.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Adyapak Mahavidyalaya Vadgoan Maval is situated on Mumbai Pune Highway in the scenic beauty of nature surrounded by various beautiful hill stations like lonawala-Khandala near Vadgoan Railway Station . Spacious building with adequate accommodation for big classrooms, Teaching Method laboratories, Psychology lab. 1. It is very convenient for the student to commute by railway or city bus as well. There is ample parking space. The College is housed laboratories, library, auditorium, staff-rooms, administrative office and Principal office. There is always a high demand for admission to the college comparatively continuously last 26 years . There is also high demand for the college products in the schools for placement in near rural schools. Teaching practice is undertaken in schools run by the different nar by Societies, which ensures the total cooperation and harmonious relationship between the College and practicing schools. The college provides opportunity for sharing of Inter-cultural, inter-religious and inter-faith values. Series of academic achievement at the university level by securing ranks in the university examinations. Intimation of yearly schedule of the College to the teaching and non teaching staff and students of the college at the beginning of the year through distribution of academic calendar. In Every academic year All the staff members and the students of B.Ed. and M.Ed. participated actively in a well-planned and well organized annual social gathering with the various events.

Provide the weblink of the institution

<http://amvadgaon.in/PDF/7.3.1%20Institutional%20Distinctiveness%202017-18.pdf>

### 8.Future Plans of Actions for Next Academic Year

The future plan of action for the next academic year is as follows : 1. To encourage students, faculty and non-teaching staff to update. 2. To organize workshops, seminars for students and faculty and non-teaching staff. 3. To organize cultural, social activities . 4. To collaborate with practice lesson and Internship schools 5. To organize number of outreach programmes. 6. To conduct online capacity building programmes.